

BF 452  
0300040044-7  
Fin. Div. *RAH*

THROUGH : Comptroller *s/CRJ*

SUBJECT : Liquidation of Advances to Agency Personnel

25X1A

2. Attached is a draft of a proposed Finance Division Operating Procedure which I believe will provide the approach and documentation to these cases agreed upon during our discussion.

3. Since we propose to furnish information copies of this release to all major components in order that they may be advised regarding the handling of these cases, your review and comments prior to its publication and release will be appreciated.

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**Attachment**

FD/LEB:mct

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